



RECORD OF PROCEEDINGS

BOARD OF EDUCATION BOARD ROOM, DISTRICT OFFICE* MINUTES OF MEETING June 8, 2020 (Business Session)

A Business Session Board Meeting of the Elizabeth School District was held on June 8, 2020 in the Board Room, District Office.

*The business session was closed to physical attendance of the public in accordance with executive order 20-23 issued by Governor Jared Polis and Centers for Disease Control and Prevention and Colorado Department of Public Health and Environment guidance, prohibiting gatherings of 10 people or more. To ensure transparency of the Board's proceedings a live audio link was provided and a recording of the proceedings was posted on the district website within 24 hours of the meeting.

1.0 CALL TO ORDER

President Carol Hinds called the Business Session BOE Meeting to order at 6:01 p.m.

2.0 ROLL CALL:

The following BOE Directors were present:

Director Paul Benkendorf
Director Kim Frumveller
Director John Guttenberg
Director Carol Hinds
Director Cary Karcher

Also present: Superintendent Douglas Bissonette, Chief Finance Director Ron Patera, HR Director Kin Shuman, Technology Director Marty Silva, and Secretary to the Board Jaimee Glazebrook

3.0 PLEDGE OF ALLEGIANCE

President Carol Hinds led the audience in the Pledge of Allegiance.

4.0 EDUCATION RECOGNITION

4.1 - 4.2 The Elizabeth Schools Board of Education recognized Elizabeth High School students Colton Arciniaga and Brandon Marshall. Colton is the recipient of the Boettcher Scholarship and Brandon is a National Merit Finalist.

5.0 APPROVAL OF AGENDA/ADDITIONS/DELETIONS/BLANKET MOTION

A motion was made to approve the agenda.

Motion moved by Director Guttenberg

Motion seconded by Director Frumveller

ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

6.0 APPROVAL OF MINUTES



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6.1 A motion was made to approve the minutes from the May 18, 2020, Elizabeth Schools Board of Education meeting.

Motion moved by Director Karcher

Motion seconded by Director Benkendorf

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

7.0 COMMUNICATIONS

7.1 HR Update

HR Director Kin Shuman discussed teacher retention and estimates that turnover is at about 17.5% which is lower than last year. A recent retirement and resignation from two of our speech language pathologists were turned in, Special Education Director, Tammy Krueger, is working hard to fill those positions. Terry Wilson, Director of Transportation has also announced his retirement as of September. The position has been announced and they are currently receiving applications. Additionally, most contracts and notice of assignments have been received from staff.

7.2 Technology Update

Technology Director Marty Silva shared that approximately 614 people viewed the live stream video of the Elizabeth High School graduation ceremony. Since graduation, there have been over 2000 views of the ceremony.

Silva also discussed the tech survey results that were recently received. There were 129 participants and some of the questions asked were; how important do you think technology is to your instruction, various questions regarding the proficiency of educational tools used, and levels of training still desired. Silva will review all of the results and make comparisons to previous years to present to the board at a future meeting.

7.3 Financial Update

Chief Financial Director Ron Patera reviewed checks over \$5,000 which include typical monthly expenses as well as payments for contractual services for special needs students, a couple of small vehicles, playground equipment, tech hardware, gym floor refinishing, and out of district placement for students. Financial statements reflect activity through the end of April or 83.33% through the fiscal year. General fund revenues after allocations are at 71.14% collected and expenditures and transfers are at 78.36%.

Discussion was had about costs being lower due to the lack of staff in buildings. Patera agreed that there are reduced costs compared to a normal school year and that the district will have a higher than anticipated fund balance.

Patera shared that Director of Operations, Lloyd Nelson, was able to put together a three-person crew to do miscellaneous projects around the district since there are no students in the schools. Some of the projects included new carpeting in areas where needed, the future Opportunity Program modular has been cleaned up and repainted, gutters have been cleaned out, landscaping projects, and a sprinkler system has been installed at the middle school entrance. Due to the water main break at the middle school, the district has been able to carpet areas and install new tile in places that were affected by the water damage. These changes made a big difference in the appearance of the school. The appraisal of Frontier High School is also being started this week.



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The preliminary budget assumptions were presented to the board along with the capital expenditure needs. There is an increase in the fund balance but there is also a projected decrease in enrollment. The legislature has met and the Long Bill was introduced. The prediction is that the district will receive approximately \$474 less per student. The district is receiving additional monies from Corona Virus relief funds, over a million dollars has already been received and districts are trying to figure out how that money can be spent. The Colorado Department of Education discovered they made an error in our IDEA funding in the amount of \$90,000, not in our favor, that money will be held out this upcoming year. There is still no news on the High-Cost Application and how much we may receive.

Patera is waiting on the paperwork for the Interest-Free Loan Program that the district will be participating in next year.

7.4 Superintendent Update

Superintendent Bissonette acknowledged all Elizabeth Schools staff for their hard work and dedication to students during this time of Covid-19 and the changes that had to be made to remote learning. All staff worked together and kept the focus on the students. A thank you was also directed to the staff that made both ceremonies at the high school this past weekend a success. Their ability to adapt and change plans was remarkable.

The district did receive the Homegrown Talent Initiative Implementation Grant and was awarded \$100,000 plus support to aid in the implementation of the plan. In addition, the Colorado Workforce Development Council has a \$50,000 grant that the district has applied for that aligns with the work being done on the Homegrown Talent Initiative.

Kids Club will resume this summer at both elementary schools and there is a strong interest in this program. Many details still need to be worked out before starting up. Summer athletics plan to begin the week of June 15th in our district with limitations. Summer school is currently being held online for high school students through Frontier High School.

Bissonette shared that for the restart in the fall the district is intending for it to be as normal in-person instruction as possible, with the least number of modifications. It is an evolving situation and the district will be considering plans starting in July.

8.0 PUBLIC COMMENT

No public comment

9.0 CONSENT AGENDA

A motion was made to approve the consent agenda 9.1-9.15.

Motion moved by Director Benkendorf

Motion seconded by Director Guttenberg

ROLL CALL:

Director Paul Benkendorf - aye

Director Kim Frumveller - aye

Director John Guttenberg - aye

Director Carol Hinds - aye

Director Cary Karcher - aye

The motion carried 5-0

9.1 New Hires/Re-Hires

Steve Beaudoin, Teacher, EHS

Ashlyn Day, Teacher, EMS

Cory Robinson, Teacher, EHS

Chris Ford, Teacher, EHS



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Angela Terry, Teacher, EHS
Kayla Holmes, Teacher, SHE
Lainey Schmidt, Teacher, EHS
Lisa Bosco, Teacher, RCE
Melanie Garcia, Teacher, EMS

9.2 Employment Separations

Megan Wallace, Asst. Preschool Teacher, RCE
Janetta Blair, Teacher, Opportunity Program
Cheryl Hamblin, Bus Driver, Transportation
Alyssa Shuman, Teacher, SHE
Charla Culver, SLP, District Wide
Katie Weber, Sped Para, SHE

9.3 Extra Duty Assignments

Lori Clark, District Nurse, District Wide

9.4 Approval of Food Services Memorandum of Understanding with Legacy Academy

9.5 Monthly Financial Report

9.6 Approval of the 20-21 Consolidated Grant Application (Title)

9.7 Approval for Signature on the Educator Effectiveness Assurances

9.8 – 9.15 Legal Reference Changes to Policies

EFC, Free and Reduced-Price Food Services
GCHA-GCHB, Mentor Teachers/Administrators
GCQC-GCQD, Resignation of Instructional Staff/Administrative Staff
GCQC-GCQD-R, Resignation of Instructional Staff/Administrative Staff-Regulation
GCQF, Discipline, Suspension and Dismissal of Professional Staff
GCQF-R, Discipline, Suspension and Dismissal of Professional Staff-Regulation
GDQB, Resignation of Support Staff
GDQD, Discipline, Suspension and Dismissal of Support Staff

10.0 ACTION ITEMS

No action items

11.0 DISCUSSION ITEMS

No discussion items

12.0 BOE PLANNING

The next regular Board of Education meeting is scheduled for June 22, 2020, at 6 p.m.

An executive session will be held to discuss the Superintendent Evaluation.

*** A short recess was taken prior to the executive session

13.0 EXECUTIVE SESSION

A motion was made to convene into executive session to discuss personnel matters - discussion of matters specific to particular employees, not general personnel policies. C.R.S. 24-6-402 (4)(f)



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ROLL CALL:

Director Paul Benkendorf - aye
Director Kim Frumveller - aye
Director John Guttenberg - aye
Director Carol Hinds - aye
Director Cary Karcher - aye

The motion carried 5-0

The executive session convened at 7:44 p.m. after a short recess.

The June 8 business session reconvened at 8:48 p.m. following the executive session.

14.0 ADJOURNMENT

The regular board meeting adjourned at 8:49 p.m.

Respectfully Submitted,

Carol Hinds, President

Cary Karcher, Vice President

Paul Benkendorf, Secretary

Kim Frumveller, Treasurer

John Guttenberg, Assistant Secretary/Treasurer

Recorded by: Jaimee Glazebrook